

**ABC Organization  
Program Name**

This format is optional but is meant to serve as a guide as to how we would like you to report on the program budget and specifically how you plan to use funds from The Sheltering Arms Foudation for the grant period of July 1, 2017 to June 30, 2018.

\*please note the line items listed above are strictly for demonstration purposes, we understand that your particular organization may have something different.

<b>INCOME</b>	<b>Full Program Budget</b>	<b>Request Budget New or Expansion Piece Here</b>	<b>Sheltering Arms Allocation</b>
Government Grants	\$ -		
Corporations	\$ -		
United Way	\$ -		
<b>The Sheltering Arms Foundation</b>	\$ 10,000	\$ 10,000	\$ 10,000
Other Foundations	\$ 40,000	\$ 10,000	
Individual Donations	\$ 2,500		
Client Fees/Membership Income	\$ 2,500		
Earned Income	\$ 5,000		
Investment Income			
In-Kind Donations	\$ -		
<b>Total Income</b>	<b>\$ 60,000</b>	<b>\$ 20,000</b>	<b>\$ 10,000</b>
<b>EXPENSE</b>			
Salary & Wages	\$ 35,500	\$ 12,000	\$ 6,000
Benefits & Taxes	\$ 7,900	\$ 2,000	\$ 1,000
Insurance	\$ 500		
Consultant & Professional Fees	\$ 3,500	\$ 2,500	\$ 1,250
Contract Services	\$ 500		
Transportation	\$ 2,850	\$ 500	\$ 250
Training	\$ 500		
Program Supplies	\$ 3,500	\$ 1,000	\$ 500
Printing & Postage	\$ 250	\$ 500	\$ 250
Rent & Utilities	\$ 2,500	\$ 1,000	\$ 500
General Admin	\$ 2,500	\$ 500	\$ 250
<b>Total Expense</b>	<b>\$ 60,000</b>	<b>\$ 20,000</b>	<b>\$ 10,000</b>